



ISO/TC 285
Clean cookstoves and clean cooking solutions

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Logistics for the 3-6 November 2015 TC 285 Plenary and Working Group Meetings in Accra, Ghana

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ISO/TC 285 Plenary and Working Groups Meeting

LOGISTICS PACKET

3 November 2015 – 6 November 2015

Accra, Ghana

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Arrival and Check-in

Arrival and check-in of registered participants for the meeting will begin Tuesday 3 November 2015 from 8:00-9:00 am. The meeting will start promptly at 9:00am.

Meeting Venue

ALISA HOTEL

21 Dr. Isert Road – North Ridge
P.O. Box 1111
Accra, Ghana

www.alisahotels.com

Tel: +233 30 211 4244

Email: info@alisahotels.com

Travel Support

The Global Alliance for Clean Cookstoves has some travel support available for eligible experts to attend this meeting. The Alliance can provide travel support for one (1) to three (3) people from each country participating in ISO TC 285, depending on the total number of interested and eligible experts and delegates. For international external liaison organizations, the Alliance can support up to one (1) person from each international external liaison organization.

To be eligible you must be:

- nominated to be a delegate from one of TC 285's participating and observing countries (list of countries) OR
- nominated to be a delegate from one of TC 285's external liaison organizations (list of organizations) OR
- an expert on one of the Working or Task Groups
- AND submit this application no later than 15 August 2015.

If you receive approval for travel support, the Alliance will support only air travel and lodging.

<http://www.surveygizmo.com/s3/2120165/Travel-Support-for-ISO-TC-285-Meeting-Ghana-November-2015>

Accommodation

The Alisa Hotel has rooms available during the dates of the workshop for a special rate for participants. Participants receiving travel support will have a shared room reserved for them. Other participants may contact the hotel directly (Booking Code: Global Alliance for Clean Cookstoves; Group rate is US\$170/night for single occupancy and \$225/night for double occupancy).

Visa and Vaccination Requirements

Visa Requirements

All participants arriving from foreign countries are responsible for obtaining their own official documents (passport & visa) needed to enter Ghana as described on the Ghana Immigration Service website (http://www.ghanaimmigration.org/visa_info.html). Please allow for plenty of time to process and receive the necessary documents. There are 35 Ghanaian Embassies and Consulates. A list can be found here (<http://embassy.goabroad.com/embassies-of/ghana>).

The Ghana visa application process varies depending on country of origin. For those attendees that require a letter of invitation from an organization in Ghana, please email Nana Gyan (nsekyi@gsa.gov.gh) with your request and the following information items in the body of your email:

- Full Name
- Country of Citizenship
- Country of Residence (if different)
- Institution/Company that they are representing
- Email, phone number, and street mailing address

Vaccination Requirements

- Up-to-date routine immunizations, including tetanus, diphtheria, pertussis, polio, measles, mumps, rubella, varicella (chickenpox), and influenza, are important for all international travelers, regardless of destination. For those age 65 and older and persons with chronic medical conditions, pneumococcal vaccine is also important.
- You can protect yourself from other diseases by avoiding insect bites (especially mosquito bites) and making prudent food and beverage choices.

Yellow Fever Vaccination

Documentation of yellow fever vaccination is required for those over nine months of age upon arrival from all countries with risk of yellow fever.

Immunization	Comments
Hepatitis A	U.S. Centers for Disease Control (CDC) recommends this vaccine because you can get hepatitis A through contaminated food or water in Ghana, regardless of where you are eating or staying.
Typhoid	You can get typhoid through contaminated food or water in Ghana. CDC recommends this vaccine for most travelers, especially if you are staying with friends or relatives, visiting smaller cities or rural areas, or if you are an adventurous eater.

Malaria Recommendations

Area of Risk	All
Estimated Relative Risk to Travelers	High
Malaria species:	<i>P. falciparum</i> 90%, <i>P. ovale</i> 5% - 10 %, <i>P. vivax</i> rare
Chloroquine Resistance?	Yes
Recommended Prophylaxis	Atovaquone/proguanil (Malarone), doxycycline, or mefloquine

Updated August 27, 2013

Meals

- Coffee breaks and lunch will be provided on meeting days.

Air and Local Transportation

Airport

- The closest airport is Kotoka International Airport (ACC) in Accra.

To/From Airport

- Kotoka International Airport is 6.5 km from the Alisa Hotel.
- The drive from the airport to the Alisa Hotel should take approximately 15 minutes outside of peak traffic hours.
- Car rental facilities, metered, shared taxis, and shared minibuses (tro-tro) are available at the airport.

- Directions: Start out following the exit signs at the airport ramp. Cross the main airport road, and join the Patrice Lumumba Road. Merge onto Kanda Highway, keep straight and go past the fly over and at the traffic light make a left turn at the junction and keep straight. Alisa will be ahead of you.

Hotel Shuttle:

- The Alisa Hotel offers a complimentary shuttle between the airport and the hotel for guests. Please call them to make arrangements (+233 30 221 4244).

Taxi Information:

- The taxi cost is usually around 40 GHS from the airport to the hotel.
- Make sure you take an airport-registered taxi from the taxi rank. They have ID cards and price lists and are much safer than 'roaming' taxis which illegally patrol the airport looking for hires. In Ghana, taxis are not metered but are numbered. It is therefore strongly advised that you always ask to see the price list. Taxis at the airport can be found at Car Park 2 close to the ARRIVALS exit.
- Accra Taxi Payment is by cash only. Drivers will however accept equivalent USD or EUR
- NB: Bargain to agree a fee before boarding the taxi

Other Local Information

Weather

The temperature in Accra is expected to be between 25°C/77°F and 32°C/89°F in November.

Time Zone

The time in Ghana is the same as GMT throughout the year.

Currency & Banking

The local currency is the Ghana cedi (GHS). 1 Euro ≈ 5 GHS and 1 U.S. Dollar ≈ 4.40 GHS. GHS comes in denominations of GHS1, GHS5, GHS10, GHS20 AND GHS50. Coins, called pesewas, come in 1p, 5p, 10p 20p and 50p coins. GHS1 also comes in coin as well as note form.

There are several foreign exchange bureaus (Forex) in all the major towns and cities, but many outside Accra may not accept travellers cheques except the banks. Most travellers cheques exchanged, but the rate is lower than cash. Forex bureaus tend to give better rates for large-denomination bills than the banks and the best exchange rates are for US Dollars, Euros and British Pounds. NB: Private foreign-exchange (Forex) offices have better rates.

Banks open from 8:30am to 4:30pm on weekdays and until 12pm on Saturdays depending on the bank. However, most banks now operate Automatic Teller Machines (ATM). For cash advances, all the major banks accept VISA and MasterCard.

Credit Cards

Some hotels and restaurants take major international credit cards such as Visa, MasterCard and American Express. All the major banks (Barclays, Standard Chartered, Société Générale Social Security Bank etc.) in Accra will advance Ghanaian money on Visa and MasterCard, minus commission and fees. If you have a US card, you will probably have to pay for two exchange rates, US\$ to Pound Sterling to Cedis.

Communication (Phone and Internet)

If you wish to use a local network to make international and domestic calls, local mobile phone chips can be purchased on arrival at the airport or from any of the many mobile phone kiosks around the city. Just look out for coloured umbrellas emblazoned with the names of the various mobile phone providers: MTN, Airtel, Expresso, Glo, Tigo and Vodafone. Public telephone booths are not common. You will be able to make international calls from most major hotels.



Safety

Avoid political rallies and street demonstrations and stay aware of your safety at all times. Take security measures, such as traveling in groups and avoiding travel at night. Avoid travel in communal taxis. Travelers who limit their display of jewelry and handle their cash discreetly reduce their vulnerability to crime. Pay close attention to those around you or following you, particularly after exchanging money, making a purchase, or withdrawing money from an ATM. Travelers should carry limited amounts of cash and only photocopies of key documents.

Electrical Appliances

In Ghana, voltage is 220 V/50 Hz. The plug type is G (used in the U.K., 3 rectangular blades) or D (3 large round pins).

Tipping

Tipping is not required, but if you enjoyed the service, a tip of 5% - 10% is appropriate. In restaurants a ten per cent service charge can be added to the bill.

Tourist Information

www.ghana.travel

OSU 'OXFORD' STREET

This is the most easily attractive and visited area of Accra by most tourists. Its name and likeness is from the famous Oxford Street in London thus indicating how every tourist who visits Ghana goes to this place. The main street, Cantonments Rd and those around the area have plenty of good hotels and restaurants of all kinds. There are a lot of fast foods joints and International foods like Chinese, Indian, Lebanese, and French etc. However for those who prefer Ghanaian food or would like to try it for the first time, there are big and really clean western styled restaurants nearby. You can also go very local with some very clean ChopBars [local name for eating places]. If you like clubbing or drinking bars there are many of places to choose from depending on the style of music atmosphere and crowd you prefer. Osu has something for everyone.

Dining

- Frankie's Restaurant
- Bella Roma
- Osu Food Court
- Osu Blue Gate
- Osu Night market
- Dynasty Chinese Restaurant
- Papaye Fast Food
- KFC
- Arlechino's
- Xigi's
- Rockafellas
- Jeggous Place

Entertainment

- Tantra night club
- Baze Lounge and Bar
- Don's Place
- Ryan's Irish Pub & Restaurant
- Makumba night club
- Piccadilly Casino
- Venus Cocktail Bar
- Duplex
- Calabash night club
- Republic Bar and Grill

Shopping

- Oxford Street Mall
- Koala Shopping Center
- Lara Mart

BUKA:

Conveniently situated close to the centre of Osu, one of the best lunch spots in the city. Set on the first floor, it gives a sense of escape from the throng, with lively music and wraparound wooden trellises adding to the ambience. The menu features Ghanaian and Nigerian specialties, including okra stew and eba (a dough ball eaten with stews).

Address: 10th Lane, near the old American Embassy, Osu-Accra

Phone: 0302 782 953

Website: www.thebukarestaurant.com

Opening hours: Noon-10pm Mon-Sat; Noon-6pm Sun

CROWN APARTMENTO:

Jazz band every Friday from 7pm-11pm

Piano performance on Thursday and Saturday on the terrace

Location: Airport Residential Area, Accra

Phone: 030 2771712, 030 2771712

Website: www.crownapartamento.com

RHAPSODY'S:

Rhapsody's is a South African franchise of restaurant-bars. Rhapsody's in Accra is located at the Accra Mall, Tetteh Quarshie Interchange. The cavernous venue is open every day for lunch and dinner and doubles as a bar and nightclub at the weekend.

Location: Accra Mall, Tetteh Quarshie Interchange

Phone: 0244 337825

FIREFLY LOUNGE BAR:

A chic lounge bar one of the best selections of tapas in Ghana. Busiest on Friday and Saturdays when a DJ spins on the decks and regulars cut some shapes among the packed crowds.

Locations: 11th Lane, Embassy Road, Osu, Accra

Phone: 0302 777 818 or 054 968 9050

Website: www.fireflyghana.com

APHRODISIAC:

Aphrodisiac since its opening has been one of Accra's most exclusive night clubs. Some of its most famous guests include Stevie Wonder, Jay Z, Beenie Man, Akon and a host of others. The Konfidence Haugen boutique can also be found on the premises.

Location: Osu Badu St, Airport Residential, Accra

Telephone: 030 276 6734

Website: <http://www.clubaphro.com> Email: admin@clubaphro.com