



# GLOBAL ALLIANCE FOR CLEAN COOKSTOVES

# GUIDE FOR ISO TECHNICAL COMMITTEE 285 EXPERTS

## OVERVIEW

The International Organization for Standardization (ISO) established Technical Committee 285 (TC 285) to develop standards in the field of cookstoves and cooking solutions for people who traditionally use solid fuels.

The committee's structure and activities are designed to achieve international consensus while providing opportunities for focused technical discussions. We are collaborating to develop standards in the priority areas identified by the 40 countries involved in TC 285's work.

## COMMITTEE STRUCTURE



## TIMELINE

ISO Stage	Progress	Completion Date	Status
	ISO approves TC 285	July 2013	✓
Preliminary	First Plenary meeting to discuss highest priority areas for standards development	February 2014	✓
Proposal	4 New Work Item Proposals approved and 4 WGs established	July 2014	✓
Preparatory	In-person WG meetings to develop scope of standards	October 2014	✓
	WG experts contribute initial draft text	July 2015	✓
	WG experts comment on and discuss initial drafts	October 2015	✓
	WG experts finalize drafts	November 2015	★
Committee	Review by national mirror committees in TC 285, WGs address comments*	No more than 6 months	...
Enquiry	Review by all national bodies, WGs address comments	No more than 12 months	...

\* Documents can be published and used after completing the Committee Stage. The documents can also be progressed to the Enquiry to be approved as an ISO standard.

## ROLES AND RESPONSIBILITIES

### Individuals

**WG and TG Experts** – Participate as individual experts; Nominated by national committees or liaison organizations

**Plenary Meeting Delegates** – Represent countries during international negotiations; Nominated by national committees or liaison organizations

### WG and TG Leadership

**WG and TG Convenors** – Act in a neutral capacity to achieve consensus within WG; Manage projects to ensure progress

**WG Project Leaders** – Implement decisions made by the working group experts by preparing, updating, and editing drafts

### TC Leadership

**Secretaries** – Ensure that ISO procedures are followed; Ensure active progress and report on the work

**ISO Technical Program Manager** – Advise on ISO procedures; Point of contact with ISO

**Chairperson** – Manage TC; Act in a neutral capacity to build consensus; Ensure all points of view are expressed and understood

**THE OPPORTUNITY IS REAL. THE MARKET IS POISED TO SCALE. THE IMPERATIVE FOR ACTION IS OURS.**



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