**Woman Entrepreneur of the Year Award**

**Global Alliance for Clean Cookstoves**

Overview

The Global Alliance for Clean Cookstoves’ Woman Entrepreneur of the Year Award recognizes outstanding female leaders in the household energy sector who are advancing clean cooking solutions in emerging markets.

The Woman Entrepreneur of the Year will receive:

* US$1,000 grant to be used towards the winner’s activities in the clean cookstoves & fuels sector.
* Sponsorship to attend the Global Alliance for Clean Cookstoves’ Women’s Energy Entrepreneurship Workshop in Nairobi, Kenya in February 2017 including airfare to/from Nairobi and lodging.
* International recognition in the Global Alliance for Clean Cookstoves’ newsletter, website, social media, and other materials.
* Photo shoot to highlight the winner’s work and impact in the sector.

**Criteria for Nominees:**

* Minimum 2 years of experience, preferably 5+ years of experience, working in the clean cooking sector.
* Currently holds position of CEO, COO, or another key leadership role within the organization/institution.
* Works to advance clean cooking solutions in emerging markets.
* Demonstrates that work has had an impact on the clean cooking sector.
* Has a strong track record of leadership in the household energy sector.
* Serves as a role model for young women personally and professionally through coaching, mentorship or other forms of community engagement.
* Is a resident / national of at least one country in which she works to advance access to household energy.

Nomination Process & Requirements

The nomination process for the Woman Entrepreneur of the Year Award is described below. Nominations will be accepted beginning October 13, 2016, and must be completed by November 13, 2016. Please email any questions and submit the complete nominations to gender@cleancookstoves.org. **Contestant may self-nominate.**

**What information does a Nominator need to submit?**

Nominators will need to obtain the following for a Nominee:

* Full name and contact information for the Nominee (e-mail, phone number)
* Contact information of two references for the Nominee
* Years of experience working in household energy access

To submit a nomination, Nominators will also need to:

* Complete and submit the **Nomination Form**, which includes describing the Nominee’s accomplishments (300 words or less), leadership qualities (300 words or less), and provide additional background information (300 words or less).\*

\*See Nomination Form on Pages 3-5.

**What information will a Nominee need to submit?**

After a nomination is submitted, Nominees will be emailed and asked to submit the following:

* 200 words (or less) describing how the US$1,000 prize might be used. The US$1,000 must be used in a way that benefits the clean cooking sector.
* A current, one-page resume.

**Who may submit nominations?**

Nominations may be submitted by employers, universities, professional societies, membership organizations, associations, community groups, individuals, or other sponsors. ***Self-nomination is allowed.*** Nominators should know the accomplishments and capabilities of Nominees firsthand.

**What is the selection process?**

An initial eligibility screening is conducted to ensure that the nominees are eligible and meet the criteria. All eligible nominations are reviewed by the Global Alliance for Clean Cookstoves. A Steering Committee will finalize the selection of an awardee. References will be contacted to validate the information provided in the nominations.

**What happens once the awardee is notified?**

Awardees are expected to attend and accept their award in person at the [workshop on Women’s Energy Entrepreneurship](http://cleancookstoves.org/events/286.html) in Nairobi, Kenya from February 14-16, 2017.

# Woman Entrepreneur of the Year Award – Nomination Form

The following template is provided for the Nominator’s convenience; please note that complete nominations should be sent to gender@cleancookstoves.org by November 13, 2016.

*Required fields denoted with a* \*

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| Nominator Information |
| \*Prefix: |  |
| \*First Name: |  |
| \*Last Name: |  |
| \*Job Title: |  |
| \*Employer/Organization: |  |
| \*Address: |  |
| Address Line 2: |  |
| \*City: |  |
| \*State/Province: |  |
| \*Zip Code: |  |
| \*Country: |  |
| \*Phone Number: |  |
| \*E-mail Address: |  |
| \*Nominator’s Relationship to Nominee (e.g. supervisor, colleague, self): |
| * \*Nominator certifies that the nominee has agreed to be nominated and that the selection panel can follow up with the nominee.
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| * \*Nominator certifies that the nominee is a resident / national of at least one country in which she works.
 |
| * \*Nominator certifies that they know the nominee’s accomplishments and capabilities firsthand.
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| Nominee Information (also to be provided by Nominator) |
| \*Prefix: |  |
| \*First Name: |  |
| \*Last Name: |  |
| \*Job Title: |  |
| \*Employer/Organization: |  |
| \*Address: |  |
| Address Line 2: |  |
| \*City: |  |
| \*State/Province: |  |
| \*Zip Code: |  |
| \*Country: |  |
| \*Phone Number: |  |
| \*E-mail Address: |  |
| \*Years of Experience Working in Household Energy Access:  |  |

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| Two References for the Nominee |
|  | \***Reference 1** | \***Reference 2** |
| \*Prefix: |  |  |
| \*First Name: |  |  |
| \*Last Name: |  |  |
| \*Job Title: |  |  |
| \*Employer/Organization: |  |  |
| \*Phone Number: |  |  |
| \*E-mail Address: |  |  |
| \*Relationship to nominee (e.g. supervisor, colleague): |  |  |

# Descriptions of the Nominee’s Accomplishments & Leadership (to be provided by the Nominator)

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| \*ACCOMPLISHMENTS *(300 word maximum)*Using specific examples, please detail how the Nominee has had a compelling impact on the household energy and clean cooking sector - within her organization or professional community. In what ways can the impact be quantified or described? What are the distinguishing features of the accomplishment(s) that would merit international recognition and potential emulation of such practices by others? Please use metrics where possible. |

|  |
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| \*LEADERSHIP QUALITIES *(300 word maximum)*Please provide additional information on the leadership qualities and character of the Nominee. How has the Nominee demonstrated a commitment to advancing access to household energy and the clean cooking sector? In what ways is the Nominee be a role model or mentor for others? Has the Nominee helped to mentor and develop young women in her profession and/or community? Please use metrics where possible. |
| ADDITIONAL BACKGROUND *(300 word maximum)*Please provide any further information you would like to offer in support of this nomination, particularly information that demonstrates how this Nominee advances leadership and outstanding accomplishments of the household energy and clean cooking sector.  |

Following submission of the Nomination, an additional form will be sent to the Nominee, who will be required to submit the following information by November 20, 2016:

* A current, one-page resume.
* Headshot (.jpeg or .png format) and one-paragraph bio

# Description of what the Nominee would do with the US$1,000 grant

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| \*What would you do with the US$1,000 grant? The grant funding must go towards efforts to enhance the clean cooking sector. *(300 word maximum)*  |